

64th Congress of the DGH 2024 and 28th Congress of the DAHTH

Information for presentations

Preparation:

- Accepted **presentation formats** are PowerPoint and PDF. Not valid presentation formats are e.g. Apple Keynote.
- The **picture format** is **16:9**.
- For playback during the congress, **Microsoft Office 365** will be used on **MS Windows 10** computers.
- If your presentation slides contain **videos**, embed them in the .pptx presentation (no linked videos). Common video formats are supported (preferred: ***.mp4**).
- To avoid problems with the display of **fonts**, the use of the following fonts is recommended: **Arial, Courier, Courier New, Geneva, Georgia, Helvetica, Times, Times New Roman**. Presentations that use non-standard Windows 10 or Office 365 fonts should be saved with the option "embedded fonts".
- Presentations have to be uploaded **on site at the media reception 2 hours before the session starts, the latest**.
- The media reception will be located **on the Ground Floor (EG)** near the congress office (please follow the signs). Opening hours: *Thursday, 7am- 6pm / Friday, 7am-5:30pm / Saturday, 8am-1pm*.
- Please take into account relevant **personal rights and copyrights** when designing the content of your presentation; responsibility and liability lie exclusively with you.
- According to the requirements of the State Medical Association, it is necessary to show a slide for the **declaration of a potential conflict of interest** at the beginning of your presentation. A **template** is attached to the email or you can download it from the congress website: **<https://dgh-kongress.de/>**.